

NIHR ARC-GM Application Form 2026/2027

Please ensure you have referred to the ARC-GM website (<https://arc-gm.nihr.ac.uk/training-how-to-apply>) and read the applicant guidance document thoroughly before completing this application form.

Please submit your application by 5pm on Monday 1st June. Please contact arc-gm@nihr.ac.uk if you have any queries regarding completion of this application form.

* Required

Personal details

1. Applicant name: Title, Forename, Surname *

2. Email address *

3. Employing organisation (including department, site) *

4. Work address for correspondence *



5. Mobile number *

6. Current position *

7. Band/Grade *

8. Please provide a brief summary statement (max 200 words) of your current role *

Education

Professional and Higher Education Qualifications

9. Please provide details of your education qualifications, including:

1. Qualification obtained
2. Institution (name, city, country)
3. Date commenced
4. Field of study
5. Year completed

*

You may list multiple qualifications if relevant.

Professional Experience

10. Registration with Professional Bodies

Please provide details of any current registration(s) where applicable to enable confirmation of eligibility. Please provide membership reference and institution. Please enter NA if this is not applicable and move onto the next question. *

11. Publications

Please use this section to detail any publications on which you are an author using Vancouver referencing (please see NIHR guidance on Vancouver referencing here: <https://www.journalslibrary.nihr.ac.uk/information-for-authors/manuscript-preparation/report-sections/references>). Indicate whether published, in press, under review or in preparation. Please enter NA if this is not applicable and move onto the next question. *

12. Conference presentations and posters

Please use this section to detail any conferences you have presented at (oral or poster presentation). Include title of presentation/poster, conference title, conference location, and date. Please enter NA if this is not applicable and move onto the next question. *

13. Prizes, awards or other relevant esteem indicators

Please use this section to detail any prizes, awards or other markers of esteem that are relevant to a research Internship. Please enter NA if this is not applicable and move onto the next question. *

ARC-GM Programme

14. Which programme are you applying for? *

- Internship
- Pre-Doctoral Fellowship

Internship Application Questions

15. Why do you want to undertake an ARC-GM Internship and how might it help you in your current role and/or future career plans? (max 300 words). *

16. Please describe the role of applied health and care research or social care/work research in your current practice (max 200 words). *

17. Please describe any current or previous research, audit, evaluation or quality improvement experience you have to date. *

18. Please describe your area of research interest, highlighting where there are links to any of the ARC-GM themes. For more information about the themes, please refer to the applicant guidance document. *

19. By the end of the Internship, what new or enhanced knowledge, skills, or capabilities would you like to have, and how would these support your professional or research development? *

20. What are the broad areas of training you would like to undertake as part of the Internship? *

21. If known, please indicate any specific courses you would like to undertake. *

Agreement from your employer

Your line manager and the manager of your department or service must provide an email of support to approve your application and the Internship arrangements. The email should be sent to arc-gm@nhr.ac.uk and by the application closing date. A template containing information required as part of this confirmation is given below:

22. Applicant Name:

I can confirm that the applicant named above has discussed this application with me. I understand what it entails and I am supportive of their application. I agree to support their release from practice for 30 days for which £10k backfill funding will be received.

- Line Manager name
- Date
- Signature
- Position
- Address
- Email

*

I agree to ask my line manager to provide an email of support before the closing date

23. Costings and approval by finance

The ARC-GM Internship award will pay your employing organisation backfill up to a maximum of £10,000 for 30 days (225 hours), to be used flexibly over 4-12 months. Please liaise with the relevant person in your finance department and your manager and ensure you have their support before applying. *

I agree to discuss this with the relevant individuals before applying

Declaration and signature by applicant

24. The ARC-GM Internship requires the following commitment from successful candidates: *

- I agree to present a summary of my learning at the end of the internship at the ARC-GM Research Capacity Development Showcase

25. I confirm that the details and information given on this application form are correct and accurate and no information requested, or other material information has been omitted. Please type your full name below. *

26. Date *

Pre-Doctoral Fellowship Application Questions

27. Please describe your research experience to date (max 500 words) *

28. Research Grants awarded (only include grants for which you are a lead or co-applicant - please enter NA if you have no current or previous research grant funding and move onto the next question) *

29. Title of proposed PhD idea *

30. Please give an outline of your proposed research that you intend to develop into a PhD application. Introduce your proposed topic, include your central aims, the questions that will guide you, proposed methods and outcomes. It is not essential that your research question is fully formed at this stage or that the methods and design are fully detailed, but please give as much information as you can (max 750 words) *

31. How do you propose to use the time funded by your Pre-Doctoral Fellowship to develop your application for a PhD submission? Please provide a timeline and key milestones to show how you intend to manage the available time (max 500 words). You may wish to submit a timeline or Gantt chart to supplement this section - please email this to arc-gm@nihr.ac.uk. *

32. Please outline any Patient and Public Involvement and Engagement (PPIE) activities you plan to include in your research *

33. How will patient/client care be improved through your research interest? What difference might it make to current or future practice? (max 500 words) *

34. Please outline how your proposed research links with the ARC-GM research theme(s) and any strategic objectives of your employing organisation (max 500 words). Please refer to the applicant guidance document for information relating to the themes. *

35. Please outline where you propose to submit your PhD fellowship application and the deadline date (e.g. NIHR or similar doctoral fellowship opportunity with submission dates) (max 150 words) *

36. Please provide any other relevant information in support of your application (e.g. this is part of a larger research project) (max 200 words) *

Training and Support

Pre-Doctoral Fellowship Application

37. What training and support will you need in preparation for your application for a competitive, peer-reviewed PhD level research training fellowship? Where possible, please give dates and estimated costs of any training you require. Please note that ARC-GM is unable to fund overseas travel.

Examples of relevant training include:

- Support with formal research training courses (including a Masters module in research), training in specialist skills and research methodologies
- Placements with other research groups or centres
- Leadership training
- Conference attendance
- Public involvement and engagement training
- Dissemination of relevant research
- Research experience
- Professional development

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Supervisory team

You can have up to three Supervisors for your Pre-Doctoral Fellowship. **One of your Supervisors must be from ARC-GM**; this person could be the primary or co-supervisor. Please refer to the Guidance for Applicants for further information.

38. Primary Academic Supervisor

Note that this should be someone with a substantive contract with a Higher Education Institution or an academic with a dual role within a health or care setting; this could be someone from ARC-GM.

Primary Academic Supervisor: Name *

39. Primary Academic Supervisor: Institution *

40. Primary Academic Supervisor: Email *

41. Please provide justification for inclusion of this supervisor on the team *

42. Statement of support from Primary Academic Supervisor (please add and include the following): *Attests to the suitability of you undertaking the Pre-Doctoral Fellowship and agrees to provide primary academic supervision.* *

43. Co-supervisor 1 (optional)

Co-supervisor 1: Name

44. Co-supervisor 1: Position

45. Co-supervisor 1: Institution

46. Co-supervisor 1: Email

47. Please provide justification for inclusion of this supervisor on the team

48. **Co-supervisor 2 (optional)**

Co-supervisor 2: Name

49. Co-supervisor 2: Position

50. Co-supervisor 2: Institution

51. Co-supervisor 2: Email

52. Please provide justification for inclusion of this supervisor on the team

Costings and approval by finance

The ARC-GM Pre-doctoral Fellowship award will pay your employing organisation backfill up to a maximum of £25,000. Please liaise with the relevant person in your finance department (and your Research and Development Manager if possible) to provide you with the appropriate backfill costings for 0.5 FTE of your time over 12 months or 0.25 FTE over 24 months.

Please ensure the costs you provide include on-costs (i.e. National Insurance and pension contributions) and any salary increments you are due during the award period.

53. Please select one of the options below *

- 0.5 FTE commitment over 12 months (1st September 2026 to 31st August 2027)
- 0.25 FTE commitment over 24 months (1st September 2026 to 31st August 2028)

54. Please provide the following information based on 0.5 FTE for 12 months

Salary costs *

55. On-costs (additional costs to your pay-rate e.g., national insurance, pension contributions, annual leave) *

56. Total cost *

Financial approval and employer agreement

We will need to liaise with the relevant person in your organisation to arrange the payments for reimbursement of your salary. Please enter the details of the relevant person in your finance department below.

57. Description (optional)

58. Name *

59. Job title *

60. Organisation *

61. Email address *

62. Finance approval *

- I agree to ask the relevant person in my organisation to email arc-gm@nhr.ac.uk by the application closing date to confirm this application has been discussed and the costing provided in the application form is accurate

63. Agreement from employer

Your line manager must approve your application and the arrangements for your Pre-Doctoral Fellowship. Please ask your line manager to provide a separate email of support which should be submitted to arc-gm@nhr.ac.uk by the application closing date. A template is included below:

Applicant Name:

I can confirm that the applicant named above has discussed this application with me. I understand what it entails and I am supportive of their application. I agree to support their release from practice for (12 months at 0.5 FTE / 24 months at 0.25 FTE) with up to £25k backfill provided.

- Line Manager name
- Date
- Signature
- Position
- Address
- Email

*

I agree to ask my line manager to provide a separate letter of support by email before the closing date

64. Agreement from Service/Department Manager

Your service/department manager must approve of your application and the arrangements of your Pre-Doctoral Fellowship. Please ask your service/department manager to provide a separate email of support which should be submitted to arc-gm@nhr.ac.uk by the application closing date. *

I agree to ask my service/department manager to provide a separate letter of support by email before the closing date

Commitment

The Pre-Doctoral Fellowship requires the following commitment from successful candidates:

- To prepare a PhD application for funding to the NIHR or other appropriate funding body
- All papers or publications must acknowledge ARC-GM and the candidate's employing organisation
- To present a summary of your learning at the end of the Pre-Doctoral Fellowship at the annual ARC-GM Showcase

65. Declaration and signature by applicant

I confirm that the details and information given on this application form are correct and accurate and no information requested, or other material information has been omitted.

Full name *

66. Date *

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